1. About the Call

1.1 Background
This document serves as a comprehensive guide detailing the funding opportunity tailored for Civil Society Organizations (CSOs) specializing in rehabilitation services for torture survivors, particularly the member centres of the IRCT. This grant opportunity is a part of the United Against Torture project ("UAT"), a project undertaken by the UAT Consortium¹ with support from the European Union since June 1st, 2023. This three-year project aims to establish a functioning holistic and global system of support to strengthen and expand the anti-torture movement and sustain its impacts toward eradication of torture and other ill treatment - benefitting everyone around the world, especially those most vulnerable. This project provides a new and unique system of support to the anti-torture movement delivered through the UAT Consortium member organizations.

This guideline sets out information on the call covering the application, evaluation, and selection procedures.

1.2 Objective of the Call
The aim of the call is to support CSOs, mainly IRCT members, to sustain and strengthen their rehabilitation activities for torture survivors by using the IRCT Global Standards on Rehabilitation.

The main objective of this call is to ensure that torture survivors and their families receive holistic, survivor-centred, appropriate, and accessible rehabilitation services. These services must be provided in a manner

¹ The UAT Consortium comprises six leading organizations specializing in torture prevention: Organization Mondiale Contre la Torture (OMCT), International Rehabilitation Council for Torture Victims (IRCT), Association for the Prevention of Torture (APT), International Federation of Action by Christians for the Abolition of Torture (FIACAT), Omega Research Foundation, The Redress Trust.
that ensures the safety and personal integrity of the survivors and their families. Thus, all project applications should be planned to actively contribute to achieving this main objective.

1.3 Funding Allocation Under this Call
The total fund allocated for this proposal call is EUR 504,000. Twenty percent of this sum will be distributed among CSOs that are not IRCT members.

Proposals submitted under this call must adhere to the following funding limits:

Minimum grant: EUR 10,000
Maximum grant: EUR 31,500

IRCT reserves the right not to award all available funds.

2. Rules of the Call
This section sets out the rules for the submission, selection, and implementation of the projects funded through this call. Implementation rules will also be detailed in the contract to be established between IRCT and the selected CSOs.

2.1 Eligibility

2.1.1 Who is Eligible to Apply?
Eligible entities for this call include civil society groups, organizations, and coalitions, whether registered or not, located outside the Western European and Other Groups (WEOG) as well as EU member states. To be eligible, the applicant must have sole responsibility for the project's preparation and management. While the applicant can collaborate with other CSOs for project implementation, all expenses must be managed by the applicant.

Each applicant is limited to one application and can only receive one grant through this call.

The applicants must complete the Global Standards on Rehabilitation e-course, and attach the certificate and/or screenshot to the proposal.

Applicants are required to meet the following obligations:

a. The applicant, as a not-for-profit organization or program, shall operate independently without undue governmental interference.
b. The applicant shall have at least one dedicated service staff member, whether paid or voluntary, to provide health-based care, rehabilitation, and support to torture survivors.

Fulfilment of all above requirements shall be objectively verifiable through:

i. Any official declarations or statements, including signed statutes and legal registration documents within the country, confirming the organization's not-for-profit status.

---

2 This group consists of Argentina, Australia, Austria, Belgium, Canada, Finland, France, Germany, Hungary, Ireland, Israel, Italy, Japan, Netherlands, New Zealand, Norway, Poland, Republic of Korea, Slovakia, Spain, Sweden, Switzerland, Türkiye, United Kingdom of Great Britain and Northern Ireland, United States of America. Please see the link https://disarmament.unoda.org/conference-on-disarmament/member-states/
ii. Audited annual reports or, if not available, signed annual financial statements for 2022
iii. Annual activity reports for 2022
iv. Organizational chart outlining the roles and responsibilities of dedicated service staff, board members, and the director within the organization.

Non-member IRCT organizations are also required to respond to the questions in the Reference section of the application (Section 4). Applications submitted by non-member IRCT organizations without completing these questions will not be considered for evaluation.

2.1.2 For which activity areas an application may be made?

a. Duration
The project duration must be a minimum of 6 months and should not exceed 24 months.

b. Location
The activities must take place in the countries outside the WEOG group as well as EU member countries.

c. Type of Activities
The primary focus of this call revolves around rehabilitation for torture survivors and their families, along with engaging survivors actively. We aim to assist CSOs in providing high-quality rehabilitation to as many survivors as possible. Ensure that your proposed activities align directly and clearly with these focus areas.

The proposal can include the following activities:

- Providing rehabilitation services and psychosocial support to torture survivors and their family members/relatives
- Improving quality of rehabilitation by adopting inter-disciplinary, holistic, inclusive, survivor-centred approaches, and/or other innovative methodologies and treatments.
- Increasing the capacity of the rehabilitation team
- Survivor’s engagement activities
- Increasing outreach of rehabilitation services to survivors, mainly survivors with special needs (those who are marginalized, most vulnerable (women and children), detained, living in remote areas or lack funds for transport costs)
- Developing and implementing programs aiming to care for the rehabilitation team and professionals providing services to torture survivors
- Developing and implementing mechanisms for collecting information, complaints and feedback from survivors and enabling them to participate in rehabilitation
- Developing and implementing safety and safeguarding measures for survivors, staff members, and volunteers
- Improving mechanisms to evaluate and assess effectiveness of rehabilitation services, based on survivors’ feedback; and incorporate them to enhance the service provision
- Expanding the training and capacity building for staff and volunteers working with direct service provision to torture survivors on relevant topics (trauma-informed interviewing,

3 Some examples of SE projects: i. capacity building for survivors to become volunteers or paid staff members that provide psychosocial support to other survivors in the organization; ii. capacity building for survivors to provide their insights to service providers (including programming, co-design of services) or governments to shape service provision or improve access to justice; iii. the creation of survivor advisory boards in anti-torture organisations; capacity-building for survivors to engage with politicians and other key stakeholders to advocate against torture; iv. Creation of Survivor Engagement tools to support dissemination and capacity building across IRCT membership, as well as spaces for SE experience-sharing, participation in SE research.
treatment methods, gender and cultural awareness, survivor-centred approaches, documentation of torture, safety of survivors, etc.).

This list of activities is only indicative.

Priority will be given to actions involving survivor engagement activities and/or perspectives.

In line with the EU rules, activities concerned only or mainly with individual sponsorships, activities with delivering social services to target groups, and activities supporting political parties are ineligible activities under this call.

Activities not in line with ethical standards and principles regarding treatment and rehabilitation will also be treated as ineligible activities under this call.

d. Visibility
While implementing projects and activities for which the funding is requested, it is imperative to adhere to EU Visibility Rules. This entails incorporating the logos of the EU, UAT Consortium, and IRCT in all communication materials. Failure to comply with EU visibility rules may result in the costs associated with the relevant activities being deemed ineligible.

Detailed guidelines regarding visibility rules will be outlined in the contract.

2.1.3 Which costs are eligible?
The eligible expenditures are not limited to, but include the following:
- Staff salaries (in compliance with the current wage policy of the CSO)
- Office expenses, encompassing rent, electricity, water, heating, telephone, and internet charges
- Costs associated with equipment (both purchase and rental) and supplies
- Expenses related to meetings, trainings, workshops, conferences (inclusive of travel and per-diems)
- Fees for experts and consultants
- Translation and interpretation expenses
- Costs linked to rehabilitation, including medicines and examination fees
- Administrative costs, not exceeding 7% of the total budget, provided they are properly documented.

The following costs are ineligible:
- debts and debt service charges (interest)
- provisions for losses or potential future liabilities;
- costs financed by another project receiving a European Union grant
- purchases of land or buildings
- currency exchange losses;
- credit to third parties

2.2 Application

2.2.1 Application Process
Applications must be submitted in accordance with the instructions in the application form and budget annexed to this guideline. Please note that incomplete applications may be rejected.

---

4 https://irct.org/gsr/
Applications should be submitted in English.

Only the application form, budget, and requested supporting documents will be evaluated. No additional annexes should be sent. Clarifications might be requested when the information provided is not sufficient to conduct an objective assessment.

Kindly submit your applications via email to irct@irct.org, clearly indicating 'Rehabilitation Grant' in the subject line.

The deadline for the submission is 3 November 2023.

2.2.2 Application Documents
Applicants are required to submit the following documents:

- Annex 1: Application Form,
- Annex 2: Budget Form,
- Documents mentioned in the '2.1.1 Who is Eligible to Apply' section,
- Screenshot of the certificate of the Global Standards on Rehabilitation e-course.

2.3 Selection Process
The applications will undergo an initial technical review to ensure that all necessary documents and information have been submitted. Only applications that pass this technical review will be evaluated. After the technical review, applications will be assessed by an Evaluation Committee comprising a minimum of three IRCT staff members. The committee's decision will be subject to the approval of the Secretary General and a representative from the IRCT Resource and Sustainability Board.

The evaluation will primarily consider the following points:

1. Relevance of the Proposal
   1.1 Relevance to Call Objective: The proposal directly aligns with the objectives outlined in the call.
   1.2 Relevance to Country and Target Groups: The proposal aligns with the specific needs of the target groups and the countries where activities will take place.

2. Design of the Proposal
   2.1 Clarity and Feasibility: Activities are defined clearly, logically connected results, and feasible.
   2.2 Budget Compatibility: Budget aligns with activities, is realistic, and justifiable.
   2.3 Monitoring Methodology: Proposal includes a robust monitoring plan for activities and results.
   2.4 Strategic Alignment: Project aligns with past, current, and future organization activities.
   2.5 Consideration of External Factors: Design considers external factors, ensuring flexibility.

3. Organisational Management
   3.1 Alignment with IRCT's Values: Organization aligns with IRCT's values and call objectives.
   3.2 Competence: Demonstrated competence in survivor rehabilitation or proposed project handling.
   3.3 Financial Transparency: Strong financial recording, ensuring transparency, accuracy, and accountability.
   3.4 Credibility: Demonstrated credibility in proposal implementation and grant management.

Selected grant candidates will undergo a virtual financial assessment to document financial robustness, requiring participation from both the applicant organization and IRCT’s financial teams.
2.4 Contracting Process
Upon approval, a contract will be signed between IRCT and the selected organization to receive financial support. Specifics concerning implementation, financial and narrative reporting, and payments will be finalized during this stage. IRCT reserves the right to propose adjustments or modifications to the project budget as it deems necessary throughout the contract process.

2.5 Implementation and Follow-up
Recipients of support must submit regular narrative and financial reports to IRCT. Monthly progress meetings will be conducted to monitor project implementation and facilitate knowledge sharing. Organizations must provide updates on activity progress, adhering to the specified timeline and budget. Attendance at these mandatory monthly meetings is obligatory.

IRCT may conduct extra activities, meetings, workshops, or studies, as necessary. Supported organizations are required to actively participate, contribute, and ensure timely completion of these activities.

2.6 Communication
Please direct your questions to the following email address: irct@irct.org.tr. Kindly note that questions breaching the principle of equality may not receive a response.

2.7 Tentative Time Plan
Please note that the provided timeline is tentative and subject to adjustments based on the specific requirements and circumstances of the project call for proposal.

Application Submission Period: October 5 – November 3, 2023
Evaluation Period: November 3- December 5, 2023
Contracting Process: December 5- 20, 2023

2.8. Annexes of the Guide
Annex 1- Application Form
Annex 2- Budget Form
Annex 3- Guide on Defining Result in the Project Application